

Parental Agreement Form

Summer term 2025: 1 April 2025 to 31 August 2025 early education funding



1. Type of funding you are applying for (all funding is applicable the term after your child turns the relevant age):

Funding Type	For children born between	Please tick appropriate box
Under 2's funding (9 months to 23 months)	1 April 2023 and 30 June 2024	
2-year-old funding	1 April 2022 and 31 March 2023	
3- & 4-year-old funding	1 April 2020 and 31 March 2022	

2. Setting and attendance details. Please list all the settings your child will be attending this term.

Discuss this term's funding options with the settings before you complete this section.

Setting name	A. Number of funded hours per week	B. Number of weeks funding claim for this term	Total funded hours (A X B)

3. Additional details if you are claiming for under 2's funding, 2-year-old funding, 30 hours for a 3- or 4-year-old and/or Early Years Pupil Premium (EYPP)

For more information on the different types of funding available, please visit our webpages:

[Childcare funding options - Dorset Council](#); www.dorsetcouncil.gov.uk/EYPP

You must give your childcare provider a copy of your eligibility checker email or your HMRC eligibility code to claim funding. **HMRC Eligibility Codes must be obtained by 31st March 2025 at the latest to be valid in the summer term 2025**

Parent/carer surname		Parent/carer first name		
Parent/carer National Insurance Number		Parent/carer date of birth		
2-year-old FEE code or HMRC eligibility code for Under 2s & 2-year-olds (15hrs) and 3- & 4-year-olds (30hrs)		Please confirm if you think you may be eligible for EYPP and give consent for the provider to check on your behalf (tick the appropriate box)	Yes	No
			EYPP code (provider to fill in below)	

4. Disability access fund (DAF) declaration

Children who are in receipt of child Disability Living Allowance (DLA) and are receiving the free early education funding are eligible for the Disability Access Fund at one provider per financial year. Please tick yes if you wish this provider to claim the funding (you must provide them with a copy your child's DLA award letter). Please speak to your childcare provider for details.

My child is eligible and in receipt of DLA	Yes		No	
--	-----	--	----	--

5. Child's details (Please use child's legal name as per birth certificate and address as per your council tax bill)

Child's legal surname		Child's legal first and middle names	
Name by which child is known (if different)		Male/Female	
Date of birth (proof of DOB required)		Postcode	
Address			
Ethnic background			
White British		White Irish	
White Western European		Asian British Indian	
Asian British Bangladeshi		Black or Black British Caribbean	
White and Black Caribbean		White and Black African	
Chinese		Any other Black background	
Any other White background		Any other mixed background	
		White Eastern European	
		Asian British Pakistani	
		Black or Black British African	
		White and Asian	
		Any other Asian background	
		Prefer not to say	

6. What you're agreeing to when you sign this form

You can claim:

- up to 10 hours in one day in 15-minute blocks
- up to 15 hours a week (under 2's, 2-year-olds, 3- & 4-year-olds) or up to 30 hours a week (3&4 year olds with an HMRC eligibility code)
- with a maximum of 2 providers in one day
- for childcare between the hours of 6am and 8pm

Childcare providers can:

- set the times and days of the week when the government funded hours can be accessed; these should be clearly explained to you upon registration
- charge you for additional services that you choose to access, as government funding is not intended to cover the costs of meals, other consumables, additional hours or additional services. Providers can charge for consumables, meals and snacks, extra activities and additional hours provided they are not mandatory charges or a condition of accessing a place
- withdraw the offer if your child does not attend the arranged hours on a regular basis
- where a parental agreement is amended or broken during a term, e.g. the child leaves without notice for reasons outside of those shown below, the funding will remain with the provider for a period of up to four funded weeks
 - you move out of the childcare provider's area
 - your child's sibling has moved or started school
 - you, as the child's parent or carer have changed, gained or lost your employment
 - your child has a long-term illness or condition, and a professional advises that a different childcare provider would be more suitable
 - there are safety or quality concerns, and someone has made a formal complaint to Ofsted which they have accepted

As a parent or carer, you must:

- discuss additional services with your provider and agree any services you wish to opt out of. If opting out of purchasing any additional services, you will need to agree a suitable alternative with your provider
- let your childcare provider know if your child is not going to attend nursery on any day and give a reason for this. Your childcare provider will record this information in their register
- let your childcare provider know if your child will be absent for a holiday (maximum of 2 weeks). If your child is absent for longer than 2 weeks your childcare provider can ask for you to pay back the funding. Contact your childcare provider if your child is going to be absent because of a long-term illness
- use the funded hours agreed on a regular weekly basis, funding may be withdrawn with regular non-attendance

7. Terms and conditions (parent or carer)

I, the parent/carers agree to the points in 6.

8. Terms and conditions (childcare provider)

I, the childcare provider will:

- provide the allocated hours free of charge with no additional costs, other than optional additional services which I have explained and agreed with you
- continue to meet the criteria set out in the Local Provider Agreement for free early education places
- agree that funding to cover a notice period can only be retained if I have a signed parental agreement that covers the period being claimed for
- give you a copy of our privacy notice

9. Declaration

This agreement is between the parent and the provider as detailed below. By signing the agreement both parties confirm that they have read, understood and agree to the terms and conditions above.

Parent / carer with legal responsibility		Childcare provider	
Signed:		Signed:	
Print name:		Print name:	
Date:		Date:	

For all the latest news, [Sign up to get parent newsletters](#) from Dorset Council's Family Information Service